



Date:

**Loyola University Chicago (LUC) Project Information**

LUC Project Name

LUC Project Number

LUC Project Manager Name

**Contractor Information**

Contractor Name

Contact Person

Telephone Number

E-Mail Address

Contractor Status\* (choose all that apply)

MBE

VBE

WBE

BEPD

DBE

NOT APPLICABLE

MBE = Minority Business Enterprise; WBE = Women Business Enterprise; DBE = Disadvantaged Business Enterprise; VBE = Veteran Business Enterprise; BEPD = Business Enterprise owned by People with Disabilities

\*Submit certificate with original contract

If work completed by contractor, provide scope of services and/or supplies below:

Total Contract Bid Amount \$

Total Estimated Amount Subcontracted \$

Invoice #

Total Invoice less Subcontractor Amount \$

Were any subcontractor's services or supplies used for this project?

YES

NO

See second page for subcontractor details



Date:

**Subcontractor Details**

Subcontractor Name, Address,  
and Contact Information

Description of Services  
and/or Supplies

Subcontractor Status\* (choose all that apply):

MBE      VBE

WBE      BEPD

DBE      NOT APPLICABLE

Total \$ Value of Work to be Subcontracted

Invoice #

Total Invoice \$

**Subcontractor Details**

Subcontractor Name, Address,  
and Contact Information

Description of Services  
and/or Supplies

Subcontractor Status\* (choose all that apply):

MBE      VBE

WBE      BEPD

DBE      NOT APPLICABLE

Total \$ Value of Work to be Subcontracted

Invoice #

Total Invoice \$

**Subcontractor Details**

Subcontractor Name, Address,  
and Contact Information

Description of Services  
and/or Supplies

Subcontractor Status\* (choose all that apply):

MBE      VBE

WBE      BEPD

DBE      NOT APPLICABLE

Total \$ Value of Work to be Subcontracted

Invoice #

Total Invoice \$

Note: If you have more subcontractors, please use additional pages